

# RECORD OF DECISION TAKEN UNDER DELEGATED AUTHORITY FROM EXECUTIVE/COUNCIL/COMMITTEE

## DELEGATED POWERS OUTLINED IN THE CONSTITUTION



<b>DELEGATED OFFICER</b>	Strategic Director of Environment & Operations
<b>DECISION TAKEN BY:</b>	Operations
<b>DELEGATED BY:</b>	Executive
<b>IN CONSULTATION WITH:</b>	Chief Officer
<b>PORTFOLIO AREA:</b>	Environment

**SUBJECT: Provision of Specialist Plumbing Materials for Disabled Facilities.**

### 1. DECISION

To award the contract to the successful contractor who has submitted a tender/bid via The Chest System for the supply of Specialist Plumbing Materials for Disabled Facilities.

The contract is for supply only of specialist plumbing materials, installation will be delivered via our in house Corporate Building Team.

This is an Officer Decision under delegated powers under the constitution.

### 2. REASON FOR DECISION

An open tender process was completed via the Chest procurement portal (in consultation with the Council's Contracts and Procurement team). Four on time submissions were received two of which are non-compliant.

As part of the Tender process bidders were asked to price for a basket of goods to a set specification. Alternative products must be of an equivalent standard. The third bidder submitted an excellent quality bid. Their pricing included alternative products for the specified shower and closomat toilet.

The Occupational Therapists reviewed and concluded that the alternative products are not of an equivalent standard to the specified products and accordingly bidder B could not be evaluated for price.

The fourth bid received from PROCare Shower and Bathroom Centre Ltd was evaluated using the criteria detailed in the tender document by officers from the Council's Environment Department and the Contracts and Procurement Team. The submitted bid scored high on quality, is compliant and offers value for money.

It is therefore the intention to award the Contract to PROCare Shower and Bathroom Centre.

### 3. BACKGROUND

The appointed contractor will work closely with the Council's Corporate Building Team work to supply Specialist plumbing materials for both Adult and Children's DFG work

### 4. KEY ISSUES AND RISKS

The current contract expired in October 2022. Now out of contract we run the risk of inflated variable pricing.

### 5. FINANCIAL IMPLICATIONS

The prices will remain fixed for a period of 12 months. After the first 12 months, the agreed contract price may be varied at a rate no greater than the Consumer Price Index annual rate. Contractors will be required to communicate their request to adjust the original contract price no less than thirty days prior to the contract anniversary date and provide documentary evidence to support any claim for additional costs.

Contract Value £140,000 per year for two years with an option to extend for a further 12 months

### 6. LEGAL IMPLICATIONS

A contract will be executed using the Council's standard Terms and Conditions for Goods

### 7. RESOURCE IMPLICATIONS

N/A

### 8. OPTIONS CONSIDERED AND REJECTED


Using an already established framework agreement was considered however a suitable one could not be identified.

***Further information is available via the following link [ ] or from the report author***

### 9. DECLARATION OF INTEREST

All Declarations of Interest of the officer with delegation and the any Member who has been consulted, and note of any dispensation granted should be recorded below:

<b>VERSION:</b>	
<b>CONTACT OFFICER:</b>	Heather Bailey, heather.bailey@blackburn.gov.uk,
<b>DATE:</b>	07/12/2022
<b>BACKGROUND DOCUMENTS:</b>	None

Signed: 	
<b>Strategic Director of Environment &amp; Operations</b>	<b>Date: 20 12 2022</b>

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**9. EQUALITY AND HEALTH IMPLICATIONS**

Please select one of the options below. Where appropriate please include the hyperlink to the EIA.

Option 1  Equality Impact Assessment (EIA) not required – the EIA checklist has been completed.

Option 2  In determining this matter the Executive Member needs to consider the EIA associated with this item in advance of making the decision. *(insert EIA link here)*

Option 3  In determining this matter the Executive Board Members need to consider the EIA associated with this item in advance of making the decision. *(insert EIA attachment)*

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**10. CONSULTATIONS****11. DECLARATION OF INTEREST**

All Declarations of Interest of the officer with delegation and the any Member who has been consulted, and note of any dispensation granted should be recorded below:

<b>VERSION:</b>	1
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<b>CONTACT OFFICER:</b>	Heather Bailey
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<b>DATE:</b>	07/12/2022
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<b>BACKGROUND DOCUMENTS:</b>	None
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DIRECTORS - has legal and finance advice been considered?	
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<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
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